

## **APPENDIX 3**

### **Allocation of Work for Language Tutors**

1. A weighting of 2.5 hours will be applied to each face-to-face contact teaching hour for non-credit bearing courses to take account of preparation (and assessment if any).
2. A weighting of 3 hours will be applied to each face-to-face contact teaching hour for elective, pre-sessional and degree module courses to take account of preparation and assessment.

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