

The Information and Consultation of Employees Regulations 2004

Changes to the University's procedure agreements

The following is an addition to the University's procedure agreements with the UCU, Unite and Unison:

Information and consultation

In addition to the University's agreement to negotiate with its recognised trade unions on matters detailed in this procedure agreement, the University will inform/consult trade union representatives on issues which fall under the headings listed below.

The University will inform and consult trade union representatives at its termly meetings of the Joint Negotiating Committees, the Vice-Chancellors termly meetings with trade unions representatives, and any related sub-groups. It will also use written communication where appropriate, for example, the Bulletin; the annual review; email notifications; FAQs on webpages.

The information will provide the necessary background and inform representatives of the rationale for subsequent decisions on which they will be informed and consulted, and on which agreement between the University and its recognised trade unions may need to be reached. It will include:

1. Information about the University's activities and economic situation
2. Information about employment within the University
3. Information about conditions of employment

Note: Consultation under 2. and 3. does not include consultation about individual posts or members of staff, or very small numbers of staff, unless there are wider implications for other staff in the University.

The University will review the above arrangements with its recognised trade unions after a period of one year, and thereafter biannually, to ensure that staff are being informed and consulted about work-related issues in the most appropriate way.

The signatories to this document agree that the arrangements set out above shall constitute the University's information and consultation arrangements.

Signed on behalf of the University

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Name (block capitals)..... Date.....

Signed on behalf of the unions

1. UNITE

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Name (block capitals)..... Date.....

2. UCU

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Name (block capitals)..... Date.....

3. UNISON

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Name (block capitals)..... Date.....