

DGN IT and Computer Equipment

This category includes monitors, computers and printers. Once it has reached the end of its useful life or is broken, IT / computer equipment is covered under the Waste Electronic & Electrical Equipment (WEEE) Directive. As such, the Producer (e.g. Manufacturer / Reseller) of this equipment has a responsibility to take it back and recycle / responsibly treat it. When you are disposing of this equipment, consider whether you are also purchasing new equipment. If you are, you should request that the Producer takes this equipment back.

If you are not purchasing new equipment at the point of disposal or there is no "Producer Responsibility", you will need to pay for the equipment to be taken away by the University's authorised contractor. Provide a list of all redundant equipment to **the Support Services Manager** who will arrange for the collection of the equipment. Include your full departmental contact / address details, numbers and types of equipment and a clear description of the preferred collection point. **Costs will be recharged from departments / units.**