|  |  |  |  |
| --- | --- | --- | --- |
| **C:\Users\mortonv\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\KPNKGCR4\SUSSEX-ESTATES-FINAL-LOGO-cmyk.png** | Doc. No:  SEF-QSH-03-FM- |  | Management Procedure |
| Page: | Page 1 of 1 |
| Revision: |  | **Fire Marshal Checklist** |
| Date: |  |
| Custodian: |  |

Building: Arundel Building Date: Time:

|  |  |  |  |
| --- | --- | --- | --- |
| Area | Floor | Warden | Area Reported Clear |
| 401-409 | Level 4 |  |  |
| 317-319 | Level 3 |  |  |
| 306-306A | Level 3 |  |  |
| 305 Chemistry office | Level 3 |  |  |
| 301-302, 327 | Level 3 |  |  |
| 323-326 | Level 3 |  |  |
| 212-218, 221-223 + 227 | Level 2 |  |  |
| 201-236 | Level 2 |  |  |
| Teaching Space | Ground |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Control Point:** North-South Road entrance **Assembly Point:** Science car park south-east corner

of Chichester lll or south-east

corner of Engineering l

**Fire & Rescue Service Attended: YES / NO Senior Fire Officer Attending:**

**Comments:**

**Completed By (Print Name):**

**(Copies of form to be sent to SEF QSHE Team; Fire Advisor or Administrator – Electronically if possible)**