



**PURCHASE BY A CHARITY OF A SUBSTANCE**

**PART 1 - To be completed by the purchaser**

**Full Name** .....

An authorised purchaser for:

**The University of Sussex full address**

.....  
.....  
.....  
.....

Which is a charity declare that the above named organisation is buying or hiring from:

**Supplier Name** .....

**Supplier Address** .....

.....  
.....

**Order No.** .....

the following goods:

**Item descriptions** .....

.....  
.....

**Tick Boxes**

which I believe are substances

I also declare that the goods are to be used directly in synthesis or testing in the course of

medical research       veterinary research

I have read the guidance in the Revenue & Customs VAT Notice 701/6 and apply for zero-rating of the supply under Group 15, item 10 of Schedule 8 to the VAT Act 1994.

.....(signature and date)

The production of this certificate does not authorise the zero-rating of the supply. It is the supplier's responsibility to ensure that the goods/services supplied are eligible before zero-rating them.

**PART 2 – for use by the supplier**

I have read the guidance in the Revenue and Customs VAT Notice 701/6 and agree that the goods/services supplied come within the category indicated above (or come within the alternative eligible category of..... equipment).

.....(signature and date)

**Notes overleaf** (e.g. any steps taken to verify the declared particulars)