

Risk Assessment Record: Tactile graphics project

Location / Area:	Chichester 2R203 (or similar office/lab)		
Dept/School:	Informatics	Building manager:	
Assessor:	Peter Cheng	Position:	
Date of assessment:	30/9/15	Valid until / Due for review:	30/9/16
Summary of project or activity	Experiment with blindfolded participants and visually impaired participants reading tactile graphics.		
Overview of main risks involved:	Sighted participants: injury whilst moving when blindfolded. Visually impaired participants: injury whilst finding way around campus and entering/leaving 2R203.		
Overall Risk Rating:			

Hazards Identified	Who may be harmed?	Existing Risk Controls *	Risk Rating (LxS) *			Further Risk Controls required (if Risk Rating is 5 or above) *	Residual Risk Rating (RL x RS)			Responsible for implementing further Risk Control measures	Due Date **	Date Completed
			Likelihood (L) *	Severity (S) *	Risk Rating (LxS) *		Residual Likelihood (RL)	Residual Severity (RS)	Residual Risk Rating (RL x RS)			
Tripping / falling / collision	Participant - sighted	Participant will only be blindfolded whilst seated. Participants will be made aware of location of equipment within arm distance.	1	2	2							
Tripping / falling / collision	Participant – visually impaired	Participants will be escorted to and from 2R203 on arrival. 2R203 will be cleared of hazards to walking. Participants will be seated during the experiment. Participants will be made aware of location of equipment within arm distance. Experimenter will be given guidance by investigator on interacting with people with visual impairment.	2	2	4							
Skin reaction to swell paper	Participants	Participants will be invited to wash their hands after the experiment.	1	1	1							

* Risk Rating:

This form assumes 1-5 scoring system for Likelihood & Severity, and 1-25 scoring for Risk Rating. (see [Guidance Note on Risk Assessments \(RAs\)](#) for more details)
 Within 1-25 Risk Rating scoring, Risk Rating score of 1-4 is considered Acceptable, 5-9 Adequate.

Risk Rating of 10 and above indicates that further risk control measures must be introduced until the Residual Risk Rating has been reduced to at least below 10.

** **Due Date** records the date by which all the identified risk control measures need to be implemented.