

## Catering Summary

**Name of Event:**

**As of:**

	NOs	PRICE	TOTAL	TIME	VENUE	DATE/DETAILS: <span style="float: right;">Monday, 28 June 2010</span>
<b>BREAKFAST</b>						
						Option of cafeteria b'fast, consisting of cereal, yogurt, dried & fresh fruit, seeds & nuts, choice of full english or continental breakfast, toast, croissants with butter & preserves, tea, coffee, juice. Other choices include danish pastries, croissants, pain au chocolate, roll with bacon or sausage.
<b>REFRESHMENTS</b>						
						Option of coffee/tea with biscuits, mini danish pastries, pain au chocolate, croissants, finger cakes or roll with bacon or sausage. Refreshments are self service.
<b>LUNCH</b>						
						Option of having a sandwich lunch, cafeteria lunch, standard or superior buffet or formal lunch.
<b>REFRESHMENTS</b>						
						Option of coffee/tea with biscuits, mini danish pastries, pain au chocolate, croissants or finger cakes. Refreshments are self service.
<b>RECEPTION</b>						
						Option of having a cocktail finger buffet, reception platter or canapies.
<b>DINNER</b>						
						Option of cafeteria or formal buffet/dinner.
<b>BAR</b>						
						License extensions can be purchased for bar opening until 12, 1 or 2am.

	NOs	PRICE	TOTAL	TIME	VENUE	DATE/DETAILS: <span style="float: right;">Tuesday, 29 June 2010</span>
<b>BREAKFAST</b>						
<b>REFRESHMENTS</b>						
<b>LUNCH</b>						
<b>REFRESHMENTS</b>						
<b>RECEPTION</b>						
<b>DINNER</b>						
<b>BAR</b>						

	NOs	PRICE	TOTAL	TIME	VENUE	DATE/DETAILS:	Wednesday, 30 June 2010
BREAKFAST							
REFRESHMENTS							
LUNCH							
REFRESHMENTS							
RECEPTION							
DINNER							
BAR							
	NOs	PRICE	TOTAL	TIME	VENUE	DATE/DETAILS:	Thursday, 01 July 2010
BREAKFAST							
REFRESHMENTS							
LUNCH							
REFRESHMENTS							
RECEPTION							
DINNER							
BAR							

	NOs	PRICE	TOTAL	TIME	VENUE	DATE/DETAILS:	Friday, 02 July 2010
BREAKFAST							
REFRESHMENTS							
LUNCH							
REFRESHMENTS							
RECEPTION							
DINNER							
BAR							
	NOs	PRICE	TOTAL	TIME	VENUE	DATE/DETAILS:	Saturday, 03 July 2010
BREAKFAST							
REFRESHMENTS							
LUNCH							
REFRESHMENTS							
RECEPTION							
DINNER							
BAR							

	NOs	PRICE	TOTAL	TIME	VENUE	DATE/DETAILS:
BREAKFAST						Sunday, 04 July 2010
REFRESHMENTS						
LUNCH						
REFRESHMENTS						
RECEPTION						
DINNER						
BAR						

**CATERING NOTES: If applicable**

- a) Special Dietary requirements to be notified 10 working days in advance.
- b) All rooms are subject to confirmation. Catering Services reserves the right to change the function area if numbers do not reach expectations.
- c) Numbers indicated on this sheet are provisional. You are requested to confirm or amend the numbers as appropriate, and return to the Conference Office by **17 June 2010**.
- d) Delegates should be instructed that they must wear their conference name badges for all cafeteria meal services in Bramber House in order to gain access to the restaurant.