

# Research Staff Handbook 2018/2019

University of Sussex Business School

## Contents

Section			Page
1		Welcome from the Associate Dean for Research	4
2	2.1	Introduction	5
	2.2	School Contact Information	5
3	3.1	On arrival - practicalities	7
	3.2	Induction	7
	3.2.1	Who is responsible for your induction?	7
	3.2.2	Your Induction	7
4		Research	8
	4.1	Research Staff	8
	4.1.1	Research Staff Career Development	8
	4.1.2	Research Staff Representative	9
	4.1.3	Organisational Development	9
	4.2	School Research	9
	4.3	Key Contacts	11
	4.4	School Research Centres	13
	4.5	Research Seminars	14
	4.6	Research Students	14
	4.7	Research Communications	14
	4.8	Visiting Researchers	15
	4.9	Publications, Sussex Research Online and Open Access	16
	4.9.1	Sussex Research Online	16
	4.9.2	Open Access	16
	4.10	Personal Research Plans	16
	4.11	Impact	17
5		Research funding	19
	5.1	Funding for projects and conferences	19
	5.2	Research Development Fund	19
	5.3	Conference Attendance	19
	5.4	Finance System	19
	5.5	Research Development Office	19
	5.6	Research Finance	20
	5.7	Business School 'Top 10' funders	20
	5.8	External Funding deadlines	20
	5.9	Research Professional	20
	5.10	UK Research Office - UKRO	20
	5.11	Consultancy (as distinct from Research)	20
6		Sussex Research/Initiatives	22
	6.1	Sussex Research Hive	22
	6.2	Researcher Led Initiative Fund	22
	6.3	Research Development fund	22
7		Finally...	22

# Welcome

Welcome to the University of Sussex Business School.

We are proud to be home to a large community of high achieving researchers. Within the school you will find many colleagues working hard to ensure that our researchers can make the most of their research opportunities. We recognise that academic research is increasingly a team effort. Whether you are seeking to win funding, conduct research, disseminate your findings, or ensure your work has impact beyond the academic sphere, there is a team here to support you. This guide will help you to find that support – whether it is in Business School, elsewhere on campus or accessed online, it will be signposted here. We also recognise that new challenges for researchers are emerging and so if you identify a new area in which support is needed, do please feel free to contact me. In the meanwhile, good luck with your research!

Professor Constantin Blome  
Associate Dean Research

## 2

### 2.1 Introduction

We pursue excellence through a distinctive offering that creates positive impact for partners, collaborators and stakeholders.

We are a research led Business School combining the newer Business and Management Department with the world renowned Science and Policy Research Unit (SPRU) and the long established and internationally regarded Economics department. Although these are individually distinctive departments, they collaborate to provide leadership in the development and dissemination of sustainable business and management practice, informed by sound theory, rigorous research and a deep understanding of policy making.

- [Accounting & Finance](#)
- [Management](#)
- [Strategy & Marketing](#)
- [Economics](#)
- [Science Policy Research Unit \(SPRU\)](#)

The information and guidance contained in this handbook is intended to ensure that you can settle in, make contact with key people, find your way around the School and be ready to start your research as smoothly and as quickly as possible. It will also provide information and relevant links to the wider University to encourage you to take full advantage of all that Sussex has to offer you. The School connects with other divisions across campus and we point you in that direction.

[www.sussex.ac.uk/staff/research/researchstaff/researchstaffoffice](http://www.sussex.ac.uk/staff/research/researchstaff/researchstaffoffice)  
[www.sussex.ac.uk/staff/research/researchstaff/newstaff](http://www.sussex.ac.uk/staff/research/researchstaff/newstaff)

### 2.2 School Contact Information

Research and Enterprise Team  
University of Sussex Business School  
Rooms 149 (b) and 149 (c)  
Jubilee Building  
Falmer  
Brighton  
BN1 9SL

Email [business-research@sussex.ac.uk](mailto:business-research@sussex.ac.uk)  
Email [business-researchstudents@sussex.ac.uk](mailto:business-researchstudents@sussex.ac.uk)

School website

External <https://www.sussex.ac.uk/business-school/>  
Internal <https://www.sussex.ac.uk/business-school/internal/>



### **3 On arrival – practicalities**

**3.1** Clearly, your first thoughts will be that of meeting your team and preparing to start your research, the following pages in this section will provide further practical advice and support for you to help you do just that..

Our internal web pages (link) provides lots of information that you will need regarding policy and practice within the school and the wider university:

As a new member of the staff at the University you will be invited to attend a 'Welcome' event, details of which will be sent to you by the Organisational Development Unit. Details of other training is also available.

[www.sussex.ac.uk/organisational-development/new-staff](http://www.sussex.ac.uk/organisational-development/new-staff)

### **3.2 Induction**

Research staff are critical to the success of the University and your knowledge and expertise are highly valued. For this reason the University has an on-going commitment to the support and development of its research staff as recognised by the European Commission HR Excellent in Research Award which the University has held since 2013. In addition to the support we can provide in the School there are a variety of teams throughout the University that can provide practical support and opportunities for your professional development, productivity and well-being. We encourage all researchers to be pro-active in managing their own careers and take opportunities to develop yourselves professionally.

#### **3.2.1 Who is responsible for your induction in the School?**

The Research and Enterprise Co-ordinator has overall responsibility for your induction and will explain the process and procedures to you. They will also arrange the induction schedule for you on arrival with key contacts for you, your principal investigator, the Director of Research Knowledge Exchange, Head of Department etc.

Once you have arrived you are also encouraged to take full advantage of training and development and networking opportunities across the School and the University. The Organisational Development offers many of these opportunities

[www.sussex.ac.uk/organisational-development/courses](http://www.sussex.ac.uk/organisational-development/courses)

[www.sussex.ac.uk/staff/research/researchstaff/traininganddevelopment/rsdevelopmentopportunities](http://www.sussex.ac.uk/staff/research/researchstaff/traininganddevelopment/rsdevelopmentopportunities)

#### **3.2.2 Your Induction**

Your induction schedule, which you will receive before you arrive, will include:

- Reporting to Human Resources, Sussex House with your passport as instructed in your offer letter

- Collect your ID card from the Print Unit, York House which also enables access to the Library, Sports Centre and other buildings on campus.
- Collect your 'log in' details for your Sussex email address from IT Services, Shawcross Building providing your letter of appointment as evidence of appointment.
- Collect your Jubilee building access card from the Jubilee Premises manager, Jubilee 205,
- Allocation of workspace
- Run through induction checklist – Sussex Direct, creating a web profile
- Career Aspiration Template
- Scheduled meetings with key individuals including the Principal Investigator for your project
- An Induction Checklist

## **4 Research**

### **4.1 Research Staff**

Research staff are critical to the success of the University and your knowledge and expertise are highly valued. For this reason the University has an on-going commitment to the support and development of its research staff as recognised by the European Commission HR Excellent in Research Award which the University has held since 2013. In addition to the support we can provide in the School there are a variety of teams throughout the University that can provide practical support and opportunities for your professional development, productivity and well-being. We encourage all researchers to be pro-active in managing their own careers and take opportunities to develop professionally.

#### **4.1.1 Research Staff Career Development**

It is a University expectation (and that of particular funders) that all new members of research staff meet with their Principal Investigator/supervisor within their first month to discuss and agree initial research and career development objectives. This process will help researchers to establish themselves quickly in their new role and identify training/development requirements and accommodate plans and ideas for future career aspirations.

In addition to School support the Sussex Research Staff Office

<http://www.sussex.ac.uk/staff/research/researchstaff/researchstaffoffice>

takes a central role in this area and produces a guide for all researchers across the University ensuring that researchers are fully supported while researching at Sussex.

<https://www.sussex.ac.uk/webteam/gateway/file.php?name=researchstaff-welcome-web.pdf&site=377>

In this guide you will find a career development template intended to provide a structure for a discussion with your PI about your aspirations and career development.

The Research Staff Office also offers on-going support for you. Details of their extensive programme of training and development events (at no cost) both online are available here (scroll down to Training and Development)

<http://www.sussex.ac.uk/staff/research/researchstaff/researchstaffoffice>

#### **4.1.2 Research Staff Representative**

The School's Research Staff representative is currently Katharine Lovell, a research fellow in SPRU who can be contacted by email [K.Lovell@sussex.ac.uk](mailto:K.Lovell@sussex.ac.uk)

<http://www.sussex.ac.uk/staff/research/researchstaff/newstaff>

#### **4.1.3 Organisational Development**

Beyond specific researcher development, the Organisational Development team offers creative and stimulating learning and development opportunities for all categories of staff. These courses promote networking within and across our schools and departments and give you the chance to integrate with the wider university community.

[www.sussex.ac.uk/organisational-development/courses](http://www.sussex.ac.uk/organisational-development/courses)

#### **4.2 School Research**

The School is comprised of five academic departments:–

##### **Department of Accounting & Finance**

The department promotes an active and inter-disciplinary research environment which fosters collaborative research within the University and externally. Our academics are organised into two subject areas, as well as two distinct research groups, which cut across the traditional subjects and involve faculty beyond the Department. All provide dedicated research and consultancy services in relation to the area of expertise.

Specific areas of research expertise within the Department include:

- quantile uncertainty and value-at-risk model risk
- quadrature methods to any underlying process for option pricing
- bank competition and efficiency, regulation and bank restructuring
- commodity finance
- the political economy of accounting, including the accounting profession and regulation
- social, environmental, ethical and sustainability issues
- accountability, governance, and performance management of public-private partnerships
- accounting history, in particular accounting in late-Medieval and Renaissance Italian business practice and business education (c.1200-1700)
- accounting education and accounting games.



## **Department of Economics**

Economics enjoys an international reputation for its predominantly applied research promoting an active research environment which fosters collaborative research within the University and externally, directly influencing and informing policy-making organisations throughout the world.

Faculty are dedicated to producing world-leading research with a particular focus on several key subject areas, each with its own sub-fields of research and specialist knowledge to benefit students, researchers and practitioners:

- International Trade
- Poverty and Development
- Labour, Education and Health
- Environment and Energy
- Quantitative Economic History
- Economic Theory, Behaviour and Experiments.

## **Department of Management**

We focus on providing rigorous, relevant and evidence-based insights to today's most pressing management questions and aim to be at the forefront of these debates. Our research focuses on the behaviour of individuals, groups and teams, organisations as well as inter-organisational topics.

Research questions are as diverse as:

- How do we tackle gender and race discrimination?
- How can we motivate individuals and nurturing leaders?
- What could be done to promote environmental sustainability across supply chains networks?
- Why do gaps in employee engagement, voice and skills prove to be detrimental for organisational performance?
- How does technology interplay with knowledge and what are the implications for organisational change?

## **Department of Strategy and Marketing**

Research by our academics is predominantly empirical and is conducted in a variety of diverse contexts, such as emerging and mature economies, in small entrepreneurial and large multinational companies, and with CEOs as well as end consumers.

By presenting our academic research regularly at international academic conferences and publishing in the top academic journals, we seek to contribute to the academic discourse, and also engage actively with business leaders and policy makers to disseminate our findings.

To this end, faculty members play an active role in professional societies and international conferences, such as the organisation of the European Academy of

International Business (EIBA) Annual Meeting in 2012, and host events with industry leaders.

### **SPRU - Science Policy Research Unit**

SPRU is internationally recognised as a leading centre of research on science, technology and innovation policy, with 50 years of experience. Founded in 1966 by Christopher Freeman, a pioneer of what is now known as innovation studies, SPRU was one of the first interdisciplinary research centres in the field of science and technology policy and management.

Today, with over 50 faculty members, SPRU remains at the forefront of new ideas, problem-orientated research, inspiring teaching, and creative, high impact engagement with decision makers across government, business and civil society.

### **4.3 Key contacts**

#### **School level:**

Associate Dean for Research, Professor Constantin Blome, [c.blome@sussex.ac.uk](mailto:c.blome@sussex.ac.uk)

Director of Doctoral Studies – Dr Vikrant Shirodkar – [v.shirodkar@sussex.ac.uk](mailto:v.shirodkar@sussex.ac.uk)

School Research Manager, Dr Richard Taylor – [richard.taylor@sussex.ac.uk](mailto:richard.taylor@sussex.ac.uk)

Research Communications Manager, Charlotte Humma, [c.humma@sussex.ac.uk](mailto:c.humma@sussex.ac.uk)

Research and Enterprise Co-ordinator - Joy Blake, [business-researchsupport@sussex.ac.uk](mailto:business-researchsupport@sussex.ac.uk)

Research Impact Officer – Katherine Davies – [k.s.davies@sussex.ac.uk](mailto:k.s.davies@sussex.ac.uk)

#### **Departmental level**

##### **Accounting and Finance**

Director of Research and Knowledge Exchange, Professor Andreas Kaeck, [a.kaeck@sussex.ac.uk](mailto:a.kaeck@sussex.ac.uk)

##### **Economics Department**

Director of Research and Knowledge Exchange, Dr Sambit Bhattacharyya, [s.bhattacharyya@sussex.ac.uk](mailto:s.bhattacharyya@sussex.ac.uk)

##### **Management**

Director of Research and Knowledge Exchange, Professor Dennis Tourish, [d.j.tourish@sussex.ac.uk](mailto:d.j.tourish@sussex.ac.uk)

##### **SPRU**

Director of Research and Knowledge Exchange, Dr Michael Hopkins [m.m.hopkins@sussex.ac.uk](mailto:m.m.hopkins@sussex.ac.uk)

Research Manager, Marion Clarke – [m.clarke@sussex.ac.uk](mailto:m.clarke@sussex.ac.uk)

[http://www.sussex.ac.uk/Business School/internal/people/spru/group/spru-support-staff](http://www.sussex.ac.uk/Business_School/internal/people/spru/group/spru-support-staff)

(log in required for the above link)

### **Strategy and Marketing**

Director of Research and Knowledge Exchange, Professor Roger Strange –  
[r.n.strange@sussex.ac.uk](mailto:r.n.strange@sussex.ac.uk)

### **Applying for funding/costing advice**

**Pre-Award** – Elizabeth Penner, Research Development Officer –  
[e.penner@sussex.ac.uk](mailto:e.penner@sussex.ac.uk)

Ryan Giddings, Research Development Officer – [ryan.giddings@sussex.ac.uk](mailto:ryan.giddings@sussex.ac.uk)

**Post-Award** - Jess Moore, Research Finance Officer, R&E Division –  
[jess.moore@susex.ac.uk](mailto:jess.moore@susex.ac.uk)

**Research Staff Officer** – Dr Hayley Cordingley - [h.c.cordingley@sussex.ac.uk](mailto:h.c.cordingley@sussex.ac.uk)

## **4.4 School Research Centres**

The School hosts a number of Research Groups across its five departments.

### **Accounting & Finance**

- Business Finance Research Group
- Quantitative Finance

### **Economics**

Our Economics department is home to two principal research centres:

- Centre for Poverty and Inequality Research
- UK Trade Policy Observatory (UKTPO)

### **Management**

- Future of Work Research Hub
- Pharma Supply Chains & Healthcare Tech

### **Strategy & Marketing**

- International Business
- Intrapreneurship Hub

### **SPRU**

SPRU is home to both major research centres and collaborative projects. The major research centres are:

- Harvard Sussex program
- Centre on Innovation and Energy Demand
- STEPS (Social, Technological and Environmental Pathways to Sustainability) Centre

The following are large collaborative projects in SPRU:

- Transformative Innovation Policy Consortium
- TRANSrisk
- National Centre for Energy Systems Integration

SPRU's research spans a range of focus areas and groups, including:

- Sussex Energy Group
- Infrastructure research
- Sussex Sustainability Research Programme

## 4.5 Research Seminars

All five departments have an interesting schedule of research seminars ranging from PhD students work in progress seminars to externally invited experts. Full details are available on the school's web pages.

### Accounting & Finance

- [Accounting research seminars](#)
- [Business Finance research seminars](#)
- [Finance and Stochastics \(FAST\) seminars](#)

### Economics

- [Economics Departmental Seminars](#)
- [Monday Economics workshops](#)

### Management

- [Operations and Technology Management research seminars](#)
- [Organisational Behaviour and Human Resource Management research seminars](#)

### SPRU

- [SPRU Wednesday seminars](#)
- [SPRU Friday seminars](#)
- [Energy and Climate seminars](#)

### Strategy & Marketing

- [Marketing Research seminars](#)
- [Strategy, International Business and Entrepreneurship research seminars](#)

## 4.6 Research Students

There is entire section on our Business School web pages dedicated to information relating to studying here at Sussex as a PhD student together with a PhD Handbook for your information. Please click on this link

<https://www.sussex.ac.uk/business-school/courses/phd>

## 4.7 Research Impact Communications and Engagement

Headed by Charlotte Humma, the Research Communications Manager, the RICE team aims to ensure that all research-related communications, engagement and impact-generating opportunities are fully explored or exploited by:

- 1) Working with academics to develop and implement targeted communications, engagement and impact-generation strategies around specific research publications, projects or areas of research.
- 2) Identifying and developing research-related engagement opportunities and organising strategic research events, such as public lectures / seminars / workshops and the hosting of major academic conferences.
- 3) Supporting a range of impact-generation activities, in particular policy engagement, and managing preparation for the School's REF impact submission.

The RICE team enables academics to engage with the right stakeholders at the right time, and to communicate research insights in the most appropriate language and format. As such, it represents a conduit that can help create the change the University of Sussex and the Business School wish to see in the world (thus maintaining and building the reputation of Sussex and the School) which in turn supports recruitment and funding objectives.

Please get in touch with Charlotte Humma [[C.Humma@sussex.ac.uk](mailto:C.Humma@sussex.ac.uk)] if you:

- want to submit a grant application and need help with the communications and impact section;
- have just had a paper published or won a new grant and want to share the news;
- need assistance reaching out and sharing your research with non-academics;
- need editorial or design expertise;
- have an idea for a research-focused event;
- do anything else with a communications, engagement or impact focus

The RICE team looks forward to working with you.

## **4.8 Visiting Researchers**

The School encourages 'Visiting' appointments to be offered to researchers and scholars who will contribute to the intellectual life of the School. Appointments can be made for periods of one month to three years, and must be approved by the relevant Heads of Department and the Head of School.

Normally, 'Visiting' status is offered to members of faculty at another institution, either in the UK or abroad, those working in the public or private sectors, and/or self-employed research consultants. A bench fee of £350 per month is applied to cover costs of administration, office space, and access to library and sporting facilities.

<https://www.sussex.ac.uk/business-school/internal/research/visitingfellows>

## **4.9 Publications, Sussex Research Online and Open Access**

### **4.9.1 Sussex Research Online**

Sussex Research Online is the University of Sussex's repository containing details of research outputs from all staff at the University of Sussex, and full copies of each output where permitted by the publisher.

It includes over 30,000 journal articles, published conference papers, books and book chapters, and any other form of research output.

<http://sro.sussex.ac.uk/>

#### **4.9.2 Open Access**

Open Access means providing unrestricted access to peer-reviewed research outputs (articles). This means that if an article is Open Access, it can be read by anyone in the world with an internet connection. As a result, the potential readership of an Open Access article is far, far greater than one where the full-text is restricted to subscribers. By increasing the number of readers, article citations also significantly grow.

<http://www.sussex.ac.uk/library/research/openaccess/about-open-access>

In short, to comply with Open Access requirements and to be eligible for the next REF, authors' final peer-reviewed manuscripts of journal articles accepted after 1 April 2016 must have been deposited into SRO within 3 months of acceptance.

There are workshops offered by the Library and training can be provided on a 1-2-1 basis to those who wish to upload their own outputs in the School. Guidance on how to upload your articles for you from the Research and Enterprise Co-ordinator contactable at [business-research@sussex.ac.uk](mailto:business-research@sussex.ac.uk)

#### **4.10 Personal Research Plans (PRPS)**

The Personal Research Plans (PRP) is intended to aid your research related activities for the coming year. This process is usually run in conjunction with your appraisal process and will need to be submitted prior to your personal research plan meeting.

Internal departmental processes do vary although each year's submission will be discussed in conjunction with previous PRPs to gauge aspirations, targets etc.

To accompany this process you can access your own Research Profile Summary via Sussex Direct > Personal Tab > Research Link

#### **4.11 Impact**

##### **Research Impact and the Research Excellence Framework:**

Impact is the **difference** that research makes to one or more areas of society, outside the academic sphere. It is the **change** that research activity brings to society, and it presents the case of why the research is important and to whom.

**Research Councils UK (RCUK)** describe economic and societal impact as the demonstrable contribution that excellent research makes to society and the economy; they provide an indicative list of the potential range of impacts research can generate.

### **Why is this important?**

- It is an assessment criterion of the quality of research in the awarding processes of both the Research Excellence Framework (REF) that replaced the previous RAE (Research Assessment Exercise) and the Research Councils grant applications.
- The UK government is keen to emphasise the returns from the use of public money in research, and so requires the UK's higher education funding councils Research Councils to demonstrate the impact of their research portfolio investments.
- We are experiencing an increase in the weighing of impact as an evaluation criterion across most major funders, not just national and European funders.

### **What it means for researchers:**

- **Better chances for funding:** Although it is true that research excellence remains the primary funding criterion, where there are two scientifically excellent proposals and funding for one, the impact section will play a key role in the funding decision.
- **Opportunities for early feedback:** research users are able to provide fresh angles and unique insights to the research questions that are being explored.
- **New skills:** The evolving researcher's profile requires a skill set that includes networking, use of new media and communication skills. Researchers who possess such skills are able to maximise access to their work.

### **Find out more:**

There is more information available from the Research and Enterprise department and this link in particular is very helpful:

<http://www.sussex.ac.uk/staff/research/rqi/impact/toolkit>

### **Department Impact contacts:**

Accounting & Finance, Management, Strategy & Marketing – Emmanuel Mamatzakis

Economics – Richard Disney

SPRU – Michael Hopkins

### **School Impact contacts:**

Research Impact Officer – Katherine Davies email

Support to achieve research impact with non-academic audiences including particular support for engaging with policy audiences via [Policy@Sussex](mailto:Policy@Sussex)

**University of Sussex Research Impact Officer**



Christina Miariti, Research Impact Officer  
E: [C.Miariti@sussex.ac.uk](mailto:C.Miariti@sussex.ac.uk)

## **5 Research funding**

### **5.1 Research funding for projects and conferences**

#### Research Incentive Accounts

There are financial incentives available across the School to encourage staff to engage with research activities. All faculty have a research incentive account created on arrival with an amount available to spend on research related activities. There are departmental variations with the fund so please contact Head of Department in the first instance. Spending from these accounts is expected to be for conference attendance, journal submission fees, copy editing, meetings with co-authors, IT equipment.

### **5.2 Research Development Fund (School)**

The School Research Development Fund is offered each year to potential researchers intended to promote and encourage activity that will eventually lead to bids for funding in the future. Calls for submissions are usually invited in the Autumn and Winter.

### **5.3 Conference Attendance**

Each department has a budget to support the professional development of its staff, including conference attendance. This budget is at discretion of the Head of Department (or their deputy).

**5.4 Finance System** The Finance System provides easy to use reporting and enquiry tools. Principal investigators, managers and other users are able to run a variety of pre-designed financial reports and enquiries to meet their specific reporting needs, ranging from individual project budget reports and transaction enquiries, to project portfolio summaries for principal investigators and senior management.

<http://www.sussex.ac.uk/finance/newfinancesystem>

### **5.5 Research Development Office**

The Research Development team is responsible for advising on the preparation of all applications for research funding (including those funded or led by commercial organisations), ensuring that they meet the funders' criteria and are properly costed and priced, for approving applications, and for checking, re-negotiating, and accepting awards. The team is also responsible for supporting the University's consultancy engagement, including pricing, offers of service, and internal approvals – our Research Development Officers are

- Elizabeth Penner [E.Penner@sussex.ac.uk](mailto:E.Penner@sussex.ac.uk) and
- Ryan Giddings – [ryangiddings@sussex.ac.uk](mailto:ryangiddings@sussex.ac.uk)

The RDOs also circulate calls and opportunities relevant to our research, attend and facilitate research funding coffee mornings, workshops on schemes and funders.

<http://www.sussex.ac.uk/staff/research/>

## **5.6 Research Finance**

If successful in your bid for funding the Research Finance Team based in the R&E Division in Falmer House co-ordinates, manages and provides support in all aspects of research grant management. The team ensures compliance with internal financial regulations and the regulations of external research funders BUSINESS SCHOOLS. Research Finance Officer is Jess Moore [jess.moore@sussex.ac.uk](mailto:jess.moore@sussex.ac.uk) and acts as a single point of contact for all projects for the School.

## **5.7 University of Sussex Business School - Top 10 funders**

Top 10 funders for current open awards as @ February 2019

EPSRC- Engineering & Physical Sciences Research Council  
EU - European Union  
ESRC – Economic and Social Research Council  
Columbian Administrative Department of Science, Technology & Innovation  
Baillie Gifford & Co Ltd  
AHRC – Arts & Humanities Research Council  
NERC – Natural Environment Research Council  
British Academy  
DFID – Department of International Development  
Wellcome Trust

## **5.8 External Funding deadlines**

<http://www.sussex.ac.uk/staff/research/development/funding/deadlinecalendar>

## **5.9 Research Professional**

Research Professional is an 'on line' funding and news service from ResearchResearch to search for funding in your area  
<https://www.researchprofessional.com/0/rr/home>

## **5.10 UK Research Office – UKRO**

The UK Research Office (UKRO) is the European office of the UK Research Councils. It delivers a subscription-based advisory service for research organisations (in the main UK HEIs) and provides National Contact Point services on behalf of the UK Government. UKRO's mission is to maximise UK engagement in EU-funded research, innovation and higher education activities.

<https://www.ukro.ac.uk/>

## **5.11 Consultancy (as distinct from Research)**

Please contact our Consultancy Manager –

Alessandro Silvestri – [Alex.Silvestri@sussex.ac.uk](mailto:Alex.Silvestri@sussex.ac.uk)

for support at the earliest opportunity regarding any intention to undertake consultancy (whether privately or through the University). Alex is able to provide

guidance regarding required governance, insurance, contractual and financial arrangements when looking to work with organisations outside the university. He is based in the Research and Enterprise Division, Falmer House.

## **6 Sussex Research/Initiatives**

### **6.1 Sussex Research Hive**

The Sussex Research Hive is the Library's designated area for researchers, open to all doctoral researchers and research staff. It provides private study areas, bookable meeting rooms and space for discussion and collaborative work.

SAGE Publications have given funding to support both the Research Hive and the Library's innovative work in engaging with the research community at Sussex.

<http://www.sussex.ac.uk/library/research/hive>

### **6.2 Researcher Led Initiative (RLI) Fund**

The Researcher Led Initiative is a fund offered by the Doctoral School. The fund is available to support our doctoral researchers and early careers research staff to organise activities that will enhance their professional and research skills. Initiatives must be for the benefit of groups of researchers across Schools (although applications for initiatives benefitting a broad group of researchers at School level will also now be considered).

<http://www.sussex.ac.uk/internal/doctoralschool/funding/ri>

### **6.3 Sussex Research Development Fund**

The Sussex Research Development Fund (as distinct from the School RDF) is designed to develop activities enabling substantive external research proposals.

<http://www.sussex.ac.uk/staff/research/sussexresearch/rdf>

## **7 Finally**

I hope that you find all of the above information useful. If you have any further questions or updates please contact your Research and Enterprise Co-ordinator at [business-support@sussex.ac.uk](mailto:business-support@sussex.ac.uk)

Joy Blake, Research and Enterprise Co-ordinator