****

**FOUNDATION/UNDERGRADUATE COURSE SPECIFICATION FOR VALIDATION OR REVALIDATION**

|  |
| --- |
| **SECTION A: KEY DETAILS** |
| **Full title and award of the course (and code if existing)** |  |
| **Please indicate whether this is a new course requiring validation or an existing course requiring revalidation** |  |
| **Owning School and Department** |  |
| **Academic year of introduction** |  |
| **FHEQ/QCF Level** |  |
| **Name of Course Convenor[[1]](#footnote-1)** |  |

|  |
| --- |
| **SECTION B: COURSE REGULATIONS** |
| **If relevant, please identify exit awards to be used and specify the requirements for each award.** |
|  |
| **Please give details of any element of the course that will deviate from either the University’s current regulations or policies** |
|  |

|  |
| --- |
| **SECTION C: COURSE LEARNING OUTCOMES**  |
| Course learning outcomes should be expressed as the minimum achievement of students successfully completing the course of study. The course learning outcomes will be used as the basis for full course development and you should identify outcomes in the areas of both knowledge and skills.Please ensure that these are aligned to the FHEQ Level of the qualification. Please add further course learning outcomes as necessary. |
| By the end of the course, a successful student should be able to: |
| **LO1** |  |
| **LO2** |  |
| **LO3** |  |
| **LO4** |  |
| **LO5** |  |
| **LO6** | *(Please add additional learning outcomes as necessary)* |
| If there is an exit award associated with this course, please list the learning outcomes. |
| By the end of the course, a successful student should be able to: |
| **LO1** |  |
| **LO2** | *(Please add additional learning outcomes as necessary)* |

|  |
| --- |
| **SECTION D: ASSESSMENT** |
| **Please identify the Progression and Awards Board (PAB) that will consider students from this course** |  |
| **Please summarize the assessment strategy that underpins the course.** |
|  |

|  |
| --- |
| **SECTION E: QAA SUBJECT BENCHMARK** |
| **Name Of QAA Benchmark** |  |
| **Please indicate how the course meets the benchmark standards through the outcomes of the course and the assessment undertaken** |
|  |

|  |
| --- |
| **SECTION F: RESOURCES** |
| **Fees to be charged (HEU and Overseas)** |  |
| **Please detail the main staff and physical resources required to deliver this course** |
|  |

|  |
| --- |
| **SECTION G: IMPACT AND SUSTAINABILITY** |
| **Minimum and expected intakes** |  |
| **Please detail the admissions requirements for applicants to the course** |
|  |
| **Please indicate whether there are plans to seek external accreditation of the course. If so, please identify the intended body and the anticipated timescale** |
|  |
| **Please provide the text that appears in the prospectus or, if the course is not included, please confirm the reason why.** |
|  |

**COURSE STRUCTURE**

|  |
| --- |
| **STAGE 1**  |
| **Module Title** | **FHEQ/QCF Level** | **Credit weighting** | **Core, Option or Elective** | **New or existing** | **If there are option groupings, please detail these** |
| **TERM 1** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **TERM 2** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total credits for this stage should equal 120** |
| Please note allowance should be made for one elective per term in the first two stages, to enable students to undertake pathways. Only courses which have received approval to omit electives due to Professional, Statutory or Regulatory Body considerations, or joint honours courses, are exempt from this. |

|  |
| --- |
| **STAGE 2**  |
| **Module Title** | **FHEQ/QCF Level** | **Credit weighting** | **Core, Option or Elective** | **New or existing** | **If there are option groupings, please detail these** |
| **TERM 1** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **TERM 2** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total credits for this stage should equal 120** |
| Please note allowance should be made for one elective per term in the first two stages, to enable students to undertake pathways. Only courses which have received approval to omit electives due to Professional, Statutory or Regulatory Body considerations, or joint honours courses, are exempt from this. |

|  |
| --- |
| **STAGE 3** |
| **Module Title** | **FHEQ/QCF Level** | **Credit weighting** | **Core, Option or Elective** | **New or existing** | **If there are option groupings, please detail these** |
| **TERM 1** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **TERM 2** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total credits for this stage should equal 120** |
| Please note allowance should be made for optional modules totalling 30 credits in Stage 3, if the School wish to enable students to undertake 90-credit pathways. |

|  |
| --- |
| **STAGE 4 (Delete if not needed)** |
| **Module Title** | **FHEQ/QCF Level** | **Credit weighting** | **Core, Option or Elective** | **New or existing** | **If there are option groupings, please detail these** |
| **TERM 1** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **TERM 2** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total credits for this stage should equal 120** |

Academic Development and Quality Enhancement Office August 2015 (Version 1.2)

1. There should be a single identified course convenor for each new course. The exception to this is for joint degrees, where two may be identified but the leading School’s convenor will act as the primary point of contact. [↑](#footnote-ref-1)